

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
Request for Proposals (RFP)
Questions and Answers
September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
1.	Is there a utilization threshold? Do you expect a certain number of participants at any given time or specific number of open beds required at any time?	Please see RFP	I Purpose and Intent	3
2.	The RFP says “bidders applying for more than one county must submit a separate proposal for each county”, but later it says “scoring preference will be given to applications that propose to serve the largest number of counties.” How does a successful bidder submit a proposal that incorporates multiple counties working in conjunction with each other with the county specific limitation per application?	Provider who wants to serve in multiple counties, must submit a proposal for each county; please see RFP	I Purpose and Intent	3
3.	Does the successful bidder need to be the owner of the interim housing facility?	Please see RFP	I Purpose and Intent II Who Can Apply	3 5
4.	Is there an expectation for the participant to pay rent?	No; please see RFP	I Purpose and Intent Contract Scope of Work	3 6
5.	How many awards are anticipated?	Amount of awards will depend on number of proposals submitted	I Purpose and Intent	3
6.	The RFP notes that "the priority population are participants in DMHAS' OORP and STAR programs." Could you please clarify what is meant by "priority?" Are we to prioritize these referrals over, for example,	Yes; please see RFP	I Purpose and Intent	3

**NJ Department of Human Services (DHS)
 Division of Mental Health and Addiction Services (DMHAS)
 Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
 Request for Proposals (RFP)
 Questions and Answers
 September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	internal client referrals? Can referrals be accepted from other sources besides OORP & STAR?			
7.	Can the program be offered to people transitioning from an inpatient level of care?	Please see RFP	I Purpose and Intent	3
8.	Is each bidder expected to provide 60 beds, or is the capacity for an additional 60 beds statewide?	Please see RFP	I Purpose and Intent	3
9.	In addition to named programs are outreach and shelter, what are accepted referral sources?	Please see RFP	I Purpose and Intent	3
10.	For the 2 programs mentioned in the RFP what % of contacts and those in the homeless designation have state issued ID?	Unknown; Please see RFP	I Purpose and Intent	3
11.	Is the housing type envisioned subject to landlord/tenant laws?	No; Please see RFP	I Purpose and Intent	3
12.	Is 3000 per month a required payment, or is it possible to have a lower monthly cost per bed, allowing us to fund more people (2500 rent vs. 3000)	Please see RFP	I Purpose and Intent	3
13.	Does the evidence model information refer to general approaches to housing and homelessness services such as Rapid Re-housing, Housing First, and the application of harm reduction principles to housing services for individuals with SUD and co-occurring SMI or other mental health disorders?	Yes; please see RFP	I Purpose and Intent VII Required Proposal Content	3 11
14.	What specific costs is the \$180,000 maximum intended to	Please see RFP	I Purpose and Intent	3

**NJ Department of Human Services (DHS)
 Division of Mental Health and Addiction Services (DMHAS)
 Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
 Request for Proposals (RFP)
 Questions and Answers
 September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	cover in the bidders' project budget?			
15.	Do participants have to be housed within that county only?	Please see RFP	I Purpose and Intent	4
16.	Can we utilize multiple housing facilities?	Please see RFP	I Purpose and Intent	4
17.	Can bidders partner with sober living facilities or do they need to provide the housing directly?	Yes; please see RFP	I Purpose and Intent	4
18.	Do you have a preference – sober living houses or Oxford Houses?	Please see RFP	I Purpose and Intent	4
19.	Are there licensing requirements for the interim housing facilities?	Please see RFP	III Who can Apply	5
20.	What happens if bidder does not have a contract in place with DMHAS? We do not.	Please see RFP	III Who can Apply	5
21.	How will the unit be licensed (through what agency)? What provisions will be made in startup to accommodate for local license and notice?	Please see RFP	III Who Can Apply	5
22.	Just to confirm: for-profit entities able to participate as lead/applicant agencies provided they have a valid Business Registration Certificate on file with the New Jersey Division of Revenue, correct?	No, Please see RFP	III Who Can Apply	5
23.	Do we have to have all 60 beds available at one time?	Please see RFP	IV Contract Scope of Work	6

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
Request for Proposals (RFP)
Questions and Answers
September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
24.	Is there a requirement for 24/7 staffing or is this independent sober living?	Please see RFP	IV Contract Scope of Work	6
25.	Will individuals served be provided with any resources by the State as part of this grant to establish long term housing? (e.g. subsidies or one time dollars for security deposit and first month's rent)	No; Please see RFP	IV Contract Scope of Work	6
26.	What would qualify as "permanent housing?" Would this include residing with family?	Yes; Please see RFP	IV Contract Scope of Work	6
27.	Is there a minimum number of housing units bidders must have?	Please see RFP	IV Contract Scope of Work	6
28.	For prospective residents: <ul style="list-style-type: none"> • Would there be an application process? • Can the RFP holder deny residence to a prospective tenant if it endangers the other residents? • Is there an income requirement? • Who establishes the rules and requirements for continued residency? • May the residence have an expulsion (as opposed to an eviction) procedure? • Housing is just housing (not food, supplies, transportation): correct? 	Please see RFP	IV Contract Scope of Work	6
29.	<u>Number of clients vs. bed nights</u> We are required to assist at least 60 clients within two months'	Please see RFP	IV Contract Scope of Work	6

**NJ Department of Human Services (DHS)
 Division of Mental Health and Addiction Services (DMHAS)
 Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
 Request for Proposals (RFP)
 Questions and Answers
 September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	<p>time (totaling 3,600 bed nights). Will we be evaluated based on the number of actual clients we serve or the number of bed nights we provide?</p> <p>What if there are less than 60 clients identified for us during the grant period?</p> <p>What if a client stays beyond two months (with approval) and occupies a bed that would have been used for a new client. As long as we are providing 3600 productive bed nights (versus a minimum of 60 clients) would that be approved?</p>			
30.	How will case management be reimbursed?	Please see RFP	IV Contract Scope of Work	7
31.	Will the successful awardee(s) need to utilize the DMHAS - Community Support Services funding stream?	Please see RFP	IV Contract Scope of Work	7
32.	Are the case management funds to be billed or will they be given as grant dollars to providers?	Please see RFP	IV Contract Scope of Work	7
33.	Are the housing dollars paid to providers by bed occupancy?	Please see RFP	IV Contract Scope of Work	7
34.	Is this based on county, or regions that have multiple counties? The RFP said preference would be given to organizations that covered the most counties. Would the awardee manage multiple	Please see RFP	IV Contract Scope of Work	7

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
Request for Proposals (RFP)
Questions and Answers
September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	locations through multiple counties?			
35.	What definition of homelessness do the consumers served need to meet to qualify for the interim rental subsidy?	Definition of homeless: no place to live currently; at risk of homelessness, sofa surfing, being asked to leave dueling.	IV Contract Scope of Work	
36.	Are partnerships allowed?	Yes, Please see RFP	VII Required Proposal Content	9
37.	Are partnerships across county lines allowed?	Yes, Please see RFP	VII Required Proposal Content	9
38.	Is there an expectation of specific credentials for staffing?	Please refer to the RFP	IV Contract Scope of Work VII Required Proposal Content	6, 7 9, 12, 15
39.	Staffing – Are there any educational, experiential, or credentialing requirements for any of the staff needed to satisfy this grant?	Please see RFP	IV Contract Scope of Work VII Required Proposal Content	6, 7 9, 12, 15
40.	<u>Moving clients to long-term housing</u> Given that these clients have overdosed, are homeless and likely unemployed, the two month window not may be enough time for some clients to be stable enough to live on their own. Is there an existing program (or one in	Please see RFP	VII Required Proposal Content	10

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
Request for Proposals (RFP)
Questions and Answers
September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	development) that will assist with housing placement for these specific individuals? Or is it the sole responsibility of the case manager to find suitable housing?			
41.	What type of verification does the bidder need to provide to demonstrate they have access to a number of housing units that may be used as interim sober recovery housing.	Please see RFP	VII Required Proposal Content	10
42.	Is there potential for consumers to be linked with ongoing DMHAS housing subsidies after the interim housing period, if no other source of support is available for the consumers?	Please see RFP	VII Required Proposal Content	11
43.	Will housing providers be prioritized?	Please see RFP	VII Required Proposal Content	11
44.	Are different agencies allowed to collaborate with each other regarding this grant (application, implementation, management), or is the grant strictly meant for one agency?	Please see RFP	VII Required Proposal Content	11
45.	Are the 60 beds mentioned in the RFP meant to be split 50/50 (30 women, 30 men) or is the ratio adjustable based on need?	Please see RFP	VII Required Proposal Content	11
46.	Can the provider also offer Medicaid-eligible prospective residents outpatient SUD treatment services?	Yes, Please see RFP	VII Required Proposal Content	11
47.	Does the evidence model information refer to general approaches to housing and homelessness services such as Rapid Re-housing, Housing First,	Yes; please see RFP	VII Required Proposal Content	11

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Interim Sober Recovery Housing Services to Homeless Individuals with a Substance Use Disorder
Request for Proposals (RFP)
Questions and Answers
September 12, 2022**

UPDATED

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	and the application of harm reduction principles to housing services for individuals with SUD and co-occurring SMI or other mental health disorders?			
48.	<u>Case Management</u> Are we expected to hire a new case manager(s) who is 100% dedicated to this program?	Please see RFP	VII Required Proposal Content Staffing	12
49.	Where does the cost of FFE, beds, linens, utilities etc. factor in? Is that a part of the \$180,000 or the \$500,000?	Please see RFP	VII Required Proposal Content Budget	13
50.	Is the G&A capped and if so at what percentage?	Please see RFP	VI Required Proposal Content Budget	14
51.	“The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements.” Who conducts this assessment/audit?	Please see RFP	IX Review of Proposals	16